

**GEIST MONTESSORI ACADEMY
BOARD OF DIRECTORS'
MEETING AGENDA**

Meeting Location

GMA North Campus, 13942 E 96th St. McCordsville, IN 46055

**Tuesday, October 23, 2018
6:00 PM**

BOARD MEMBERS

Kirby Durham, President	Verena Burrows, Secretary
Kania Warbington, Vice President	Carman Malone, At-Large Member
Bob McGauley, Treasurer	Nick Wright, At-Large Member

STAFF

Dr. Susan Fries, Executive Director
Nik Giant, Associate Director
Karinda Holland, Controller
Molly Gregory, Director of Special Education

GUEST

Larry Longman, Sr. Vice President – Preconstruction, Lauth Group, Inc.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Geist Montessori Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

Board Roll Call: 6:00 PM

Members present: K. Durham, C. Malone, N. Wright, V. Burrows, B. McGauley, K.Lottie

1 Executive Session, All	30
• Strategic Planning	mins
Consent Agenda, K. Durham	30
Public Meeting begins at 7:25	mins
• September Board Meeting Minutes	
• Policy Review	
Committee Reports	30
• Executive Director's Report, S. Fries	mins
Total enrollment is 375. Our current grade is 89.5 which is B. This is an increase from the C of last year. We don't have a number yet for passing students. Building needs right now are minimal (a door and a toilet). We received the Chromebooks, which allows all the middle school students to have one. PreK tuition discussion will be held after the public meeting.	
• Finance Committee Report, B. McGauley, K. Holland	
\$13,000 in fees will be written off- \$9,000 is from previous year. The balance sheet shows we are up \$13,000. Our variance from last year is around a positive 25K. Architectural fees are 70% paid. Bob asks what the soft costs are and what we have paid. Karinda reports that we have paid \$150K so far (12K to Lauth)	
• Facilities Committee Report, N. Wright, L. Longman	
Larry reports that he has submitted to the Board a revised performa and updated floor plan. He has continued negotiating with Patterson Horth. They have reported 5.745 million as hard costs. In addition, there would be \$500,000 in soft costs. There are some nominal fees that would have to go through the town. 39,750 sq feet is the final size of the proposed school. This keeps the full-size gym, a clinic, adequate classrooms and office space. Larry says that he is concerned with the schedule. We are pushed out about 30 days. Patterson Horth says that they can still complete the building by 8/1. Larry recommends that we enter into an agreement with Patterson Horth for 5.745 mil. Larry is asking that the Board makes a 30K hard agreement to secure Patterson Horth. Larry recommends that we hold 3% contingency- this would be for unknowns (unsuitable soil, etc.).	
Carman motions that we move forward with Patterson Horth's bid. Bob seconds the motion. The Board votes, everyone is in favor. The motion passes. Bob makes the motion to pay the contractor \$30,000 commitment fee. Nick seconds the motion. The Board votes and everyone votes in the affirmative.	
Bob will ask a lawyer what the process to set up the holding committee. Bob makes a motion to set up the holding company upon approval from a lawyer. Kirby seconds the motion. All were in favor.	
4 Action Items, K. Durham	15
• Board Member Search	mins
5 Informational Items	5
	mins
6 Public Comment	10
	mins

None

Closing Comments – Adjournment: 8:22 PM

PreK meeting is called to order at 8:24

Role call: Carman, Kania, Verena, Kirby, Nick, Bob

Carman received correspondence from Karen asking about an employee discount for PreK. Karinda discovered that a student's tuition was not being paid. Sue states that she was not aware of this situation. The employee's child has been attending, but no payments have been made. Policy states there is a 20% discount for all PreK students of employee's. Sue told Karen that she was not comfortable and told her to contact the board. Carman will communicate to Karen that we expect 80% payment for September and October.

Bob makes a motion to keep tuition fees the same for 2019 -2020 as 2018 - 2019. Kania seconds. The Board votes in the affirmative.

Public Comment- none

Adjourned 8:41pm

Americans with Disabilities

Geist Montessori Academy adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at board.gma@gmail.com. All efforts will be made for reasonable accommodations.