



**GEIST MONTESSORI ACADEMY  
BOARD OF DIRECTORS'  
MEETING AGENDA**

**Meeting Location**

**GMA North Campus, 13942 E 96th St. McCordsville, IN 46055**

**Tuesday, November 20, 2018**

**6:00 PM**

**BOARD MEMBERS**

Kirby Durham, President

Kania Warbington, Vice President

Bob McGauley, Treasurer

Verena Burrows, Secretary

Carman Malone, At-Large Member

Nick Wright, At-Large Member

**STAFF**

Dr. Susan Fries, Executive Director

Nik Giant, Associate Director

Karinda Holland, Controller

Molly Gregory, Director of Special Education

**GUEST**

Larry Longman, Sr. Vice President – Pre Construction, Lauth Property Goup, Inc.

Katie M. Williams-Briles, J.D., Compliance and Special Education Coordinator – Ball State

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Geist Montessori Academy ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

**4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.**

1. Consent Agenda, K. Durham

- Welcome and Introductions- Meeting is called to order at 6:10 Role Call: K.Durham, N. Wright, V. Burrows, K. Lottie
- Previous Board Meeting Minutes Approved  
Minute approval for the months of August, September, and October-Kirby motions, Nick seconds and the vote to approve is in the affirmative.

2. Indiana Open Door Presentation, K. Williams-Briles

- Presentation
- Questions

3. Committee Reviews

- Executive Directors Report, S. Fries  
Technology position is still open. Sue will be pursuing a CSP Grant. ABA Therapists will no longer be allowed after Christmas. Currently we have 5 students who have ABA therapists. Families have been notified. Sue asks the Board to approve an annual fund as a capital campaign. People can donate on our website, cash, check, credit card. Kania moves to approve the annual fund, Nick seconds. The board votes in the affirmative. Kania asks that the letter be revised before it is sent to the public. We have a heating unit at the North Campus that is not working properly and needs to be addressed. PTO sponsored "Dinosaurs Live" event last week. Our official school grade is a "B."
- Finance Committee Report, B. McGauley, K. Holland  
Our interest account is at 1.9, which is up by 15 and is 471K. We are still receiving materials fees. Fixed assets haven't changed. Common school loan- 1,781,000. Lillie Grant was spent on conferences for the counselors. 6500 was spent on financial grant writer, but we did not receive that grant. Professional development funds have not been spent as several staff members will begin training in the summer. This will catch our budget up by year end. Our income is higher than expenses by 250,000 as of Oct. 31.  
Financial disbursement Matrix- Kirby moves to approve new matrix. Nick seconds, the board votes in the affirmative.
- Facilities Committee Report, N. Wright, L. Longman  
Larry discusses the resolution. Larry recommends that John Becker remains the owner of documents so that he may address issues going forward, such as traffic, landscaping, etc. He recommends that we have legal counsel as far as permits being issued through the town regarding traffic (traffic control and traffic back-up), and the sheet piling requirement. Nick wants the insurance company to weigh in on the sheet piling commitment. We are waiting to hear back from the insurance company for construction building costs, and we are hoping to hear about the sheet piling coverage. Larry recommends that we still have a ground-breaking ceremony as scheduled. John provided a template for a lump sum agreement. Performance and payment bond would ensure that the

project will continue, even with another sub-contractor if necessary. We have cut this piece out in an effort to save money. We changed to a cost-plus fee agreement. Jon Becker strongly recommends that we do have a performance and payment bond. This would add a cost of \$50,000. The town is already planning a right turn lane to 900. This will not affect our egress. We have a landscaping agreement with Bay Creek. This could be a long-term effect. If the landscaping is not maintained, we could be liable. Larry recommends that we make an agreement with Bay Creek that the landscaping is a donation or one-time planting so we will not be liable in the future. Design team is working on the new floor plan. Larry recommends that we use a real estate attorney to look at the two plat conditions. Larry will find out if we need to talk to someone else at Church, Church, Hittle and Antrim or if Jon Becker is a real estate attorney.

4. Action Items, K. Durham

- Board Member Search

Kirby has reached out to Kelly School of Business to find board members and we have one other person who will be interviewed before the board meeting.

5. Informational Items

No informational items

6. Public Comment

No public comment

Meeting adjourned at 8:15