



**GEIST MONTESSORI ACADEMY
BOARD OF DIRECTORS
MEETING MINUTES**

Meeting Location

**6058 W. 900 N.
McCordsville, IN 46055**

Tuesday, October 20, 2020

Called to Order: 5:34 pm

Adjournment: 6:05 pm

BOARD OF DIRECTORS

Uriah Ellis – President | Lacey Willard – Secretary | Andrew Cavallaro – Treasurer
Mark Clark – At-Large Member | Karen Swan – At-Large Member

STAFF

Cindy Schuler – Executive Director

Guest

Tina Spencer - Bookkeeping Plus

1. Opening
 - Welcome
 - Roll Call - Board of Directors: Members present Uriah Ellis/President; Lacey Willard/Secretary; Andrew Cavallaro/Treasurer; Mark Clark/At-Large Member; Karen Swan/At-Large Member
 - Roll Call - Executive Director
2. Consent Agenda:
 - Approval of August Minutes: Andrew motioned to approve; Mark seconded; **Unanimous approval**
 - Approval of Amended Bylaws: Andrew motioned to approve; Mark seconded; **Unanimous approval**
3. Office of the Executive Director
 - Executive Director Report
 - **Enrollment:** K: 41; 1st: 42; 2nd: 40; 3rd: 39; 4th: 22; 5th: 24; 6th: 33; 7th: 24; 8th: 13; TOTAL: 278
 - **Programs** launched such as Tuesday Tours, successful to recruiting for the 2021-2022 school year; Dictionary Day; New Math Curriculums from McGraw Hill, ALEKS, Moby Max, and IXL; Junior Great Books; “Wordly” Wise; Student Sunshine Spreaders; Classroom Adopt a Parkway; Band and Fall Concert; Nature Lessons; Systematic Behavior Support Program; Professional Learning Communities; Morning Announcements; New Teacher Mentor Program;

Montessori's 150th Birthday Celebration; Peace Day; Outdoor Learning Space; Safety Team; Parent Education Night Coming Soon for New Families; Parent/Teacher Conferences; and Committee work will commence with parent volunteers

- **Staffing** changes include welcoming of Sarah Lewis, new Humanities teacher; and Mare, STEM lead
- **Report Cards/Progress Reports** and NWEA scores will be released by Wednesday, October 21.
- Impactful **Grants** awarded to GMA included Early Literacy, IDOE Digital Grant (\$16,500), Formative Assessment, and CARES Grant
- **Vendor** Relations welcomed Indiana Immunization Coalition for FREE flu shots and vaccines came to GMA for staff and families
- **Benefits** plan changes occurred with partnership with UNUM for dental, vision, and life insurance; the National General Plan for health benefits; and Teacher Retirement Fund offered to all certified employees
- **Building** Key Fobs updated;
- **PTO** sponsored Superhero Run; next PTO meeting is tonight at 6:30 p.m.
- Regarding **COVID** GMA had a safe and healthy quarter with no COVID Cases reported, and COVID policies built and reinforced

4. Finance Committee: Andrew Cavallaro with Tina Spencer

- Finance Report
 - 2020 Budget rebuild underway given increased costs for COVID-19 policies, current enrollment, and will be presented on future board meetings
 - \$645k cash balance, \$20k above re-forecasted total for September. No abnormal expenses for the months of August or September reported when compared to budget.

5. New Business:

- Benefit revision: Benefits covered are 75% of the cost for health insurance for a full-time certified teacher only. Employees of the Corporation are responsible for the remainder 25% and 100% of spouse and/or children coverage. Mark motioned to approve; Karen seconded; **Unanimous approval.**

6. Adjournment: Called at 6:05 pm