



**GEIST MONTESSORI ACADEMY
BOARD OF DIRECTORS
MEETING MINUTES**

Meeting Location

6058 W. 900 N.

McCordsville, IN 46055

Or

Virtual

Tuesday, April 20, 2021

5:30 pm

BOARD OF DIRECTORS

Uriah Ellis – President | Lacey Willard – Secretary | Mark Clark – At-Large Member

STAFF

Jen Gosch – Interim Executive Director

Guest

Tina Spencer - Bookkeeping Plus

1. Opening
 - Welcome: Meeting called to order at 5:34 PM ET
 - Roll Call - Board of Directors: Members present Uriah Ellis; Lacey Willard; Mark Clark
 - Guest acknowledgment: Jen Gosch; Tina Spencer
2. Consent Agenda: **Lacey motioned; Uriah seconded for approval of the consent agenda; Unanimously approved**
 - Approval of March Minutes
 - Approval of March Vouchers
 - Approval of Mark Clark to board treasurer
3. Office of the Interim Executive Director
 - Interim Executive Director Report:
 - Enrollment continues to grow, and is at 265 (Pre-K: 33; Kindergarten: 41; Grade 1: 41; Grade 2: 36; Grade 3: 38; Grade 4: 20; Grade 5: 22; Grade 6: 31; Grade 7: 24; Grade 8: 12) and 103 enrolled for the next school year in the Charter and 22 in the Pre-K
 - Marketing, Safety & Building/Grounds committees continue to meet for marketing plan development, safety drills, and use of PTO donation for playground equipment
 - Testing (IREAD-3 and ILEARN) is underway; and school events (International Festival Parade, Wizard of Oz production, and Spring Celebration) are occurring
4. Finance Committee: Mark Clark

- Finance Report: Expenses are on budget, with projections for year end within a \$20k margin; Pre-K finances will roll up to the budget/finances in the next quarter; Reserves are at an 80 day coverage ratio of expenses
 - Adjusted budget will be considered for approval in the upcoming board meeting
5. New Business:
- ED/Board member Search Committee Update: The Board extended their thanks to our volunteers serving on the Search Committees. Search Committees for the Board of Director seats and Executive Director role have created application forms, position descriptions, target audiences, and promotions for these roles, and will continue to review applications and conduct interviews through April.
 - Update on Charter Amendment for one-year Extension of Charter Agreement: The one-year extension with Ball State University as the sponsor of Geist Montessori Academy's Charter is executed.
6. Adjournment: Meeting called to adjournment at 5:52 PM ET